

KENDRIYA VIDYALAYA PORT TRUST, KOCHI - 03

COMMITTEE INCHARGE LIST 2020-21

Sl.No	COMMITTEE / DEPT	TEACHER-IN-CHARGE & MEMBERS	REMARKS
1	Academic Council	Shri. Dayanand Joiya VP (I/c)	
		Mrs. Mercy Mathew, PGT Associate	
2	Time Table	Smt. M Jayasree, PRT (I/c)	Primary
		Smt. Beena Divakar, PGT (I/c)	Secondary
3	Examination & Academics	Smt. Jesna Joseph PRT - (I/c)	Internal - Primary
		Smt. C S Usha, PGT (I/c)	Internal - Secondary
4	Examination	Smt. Beena Prince, PGT (I/c)	CBSE
		Smt. Rani Mathew, PGT (I/c)	External
5	VIDYALAYA PLAN AND ASSESSMENT TOOL	Mr. Dayanand Joiya, VP (I/c)	
		Mr. Shajahan MP, PGT- Associate	
6	Admission	Smt. Anitha Varghese, PRT (I/c)	Primary
		Smt. Shyla P, PGT (I/c)	Secondary
7	Local Transfer	Smt. Seena C S, TGT - (I/c)	Overall
8	Discipline	Smt. Anitha Varghese, PRT (I/c)	Primary
		Mrs. Shyla P, PGT (I/c)	Secondary
9	CCA (Secondary)	Smt. Rakhee C.M, PGT (I/c)	Internal
		Smt. Anney Miny Jose, PGT (I/c)	External
10	CCA (Primary)	Ms. Chanchal Agrawali, PRT (I/c)	Internal
		Mr. Ankith, PRT (I/c)	External
11	Morning Assembly	Smt. Prema V, PRT (I/c)	Primary
		Smt. Correya Lavina Cornelia, TGT (I/c) (Mon, Wed, Fri)	Secondary
		Shri. Lichhman Ram, PGT (I/c) (Tue, Thu, Sat.)	Secondary
12	UBI Online, Fees verification CS - 54	Smt. M. Jayasree, PRT (I to V) I/c	Primary
		Shri. Lichhman Ram, PGT I/c	Secondary
13	Contractual appointments	Smt. Anitha Varghese, PRT (I/c)	Primary
		Smt. Beena Divakar, PGT (I/c)	Secondary
14	PTA, VMC, Alumini & CPR	Smt. Mercy Mathew, PGT (I/c)	Secondary
		Smt. Anitha Varghese, PRT (CPR. I/c)	Primary
15	Maintenance & Repair	Mrs. Lini Nair, PGT (Over all I/c)	
		Smt. Raji, PGT (I/c)	
16	Security, Sanitation, Cleanliness & Supervision of conservancy staffs	Smt. Anitha Varghese, PRT, (I/c)	Primary
		Smt. Rani Mathew, PGT (I/c)	Secondary
17	ACP	Shri. Shajahan M P, PGT (I/c)	Overall
		Smt. Asha V, TGT (I/c -)	class 7
		Smt. Anjana Warriar, TGT (I/c -)	class 6
18	RTI	Shri. Dayanand Joiya VP (I/c)	
		Mrs. C S Usha, PGT- Associate	
19	Swatch Vidyalaya Abhiyaan	Ms. Anju Yadav, (I/c)	Primary
		Smt. Rani Mathew, PGT (I/c)	Secondary
20	Swasth Bachhe Swasth Bharath (SBSB)	Ms. Kusum Lata, PRT (I/c)	Primary
		Mr. SreeKumar, TGT (I/c)	Secondary
21	School safety and disaster management	Mr. SreeKumar, TGT (I/c)	
22	Health and Hygiene / Medical Check-up	Mrs. Lini Nair, PGT (I/c)	
23	Haritha Vidyalaya	Mrs. Lini Nair, PGT (I/c)	

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24	Guidance / Counseling / AEP	Mrs. Anni Mini Jose, PGT (I/c)	Guidance / Counseling
		Smt.Seena C S (I/c)	(Aquarium)
25	Grievance	Shri. Dayanand Joiya VP (I/c)	
		Mrs. Mercy mathew, PGT(Associate)	
26	Suggestion box	Smt.Cicily Kutty Sibi,TGT(I/c)	
27	SC/ ST/OEC/WELFARE	Shri. C.V Shine,WET (I/c)	Overall
		Smt.K.K.Sulochana,PRT	Primary
28	staff club	Smt. Jessie thomas,TGT(I/c)	
29	Excursion and Field trips	Mr.Ankit, PRT (I/c)	Primary
		Shri. C.V Shine,WET (I/c)	Secondary
30	Rajyabhasha / Tolic (The official language implementation committee)	Shri. Lichhman Ram, PGT (I/c)	
31	Publications (vidyalya Patrika/ Newsletter/ student's Diary / any other)	Mr.VS Prashanth,PRT	Primary
		Shri. Shajahan M P,PGT (I/c)-Vidyaly Patrika	Secondary
32	Library	Mr.Krishan Kumar, PRT(I/c)	Primary
		Shri. Shamsu Suhail ,LIB(I/c)	Secondary
33	KV Shaala Darpan	Smt.Najiya P M,PGT - (I/c)	
34	Website	Smt.Vrinda S ,PGT (I/c)	
35	Social Network and Publicity	Smt.Vrinda S - (I/c)	
36	CCT/PIZA	Smt.Mercy Mathew ,PGT- (I/c)	
37	Audio - Visual Aids	Shri. C.V Shine,WET (I/c)	
38	PA system	Shri. C.V Shine,WET (I/c)	
39	Furniture	Mr. Shamsu Suhail ,TGT I/c	Maintanance
		Shri.Ranjith Rana,TGT I/c	Stock
		Mr.Kuldeep Singh, PRT, I/c ,	Primary
40	purchase Committee	Smt.Usha C S,PGT (I/c)	
		Mrs. Shyla .P, PGT I/c	(ATL)
		Mrs. Asa JP , PGT I/c	GeM PORTAL
		Mrs. Najiya PM , PGT, I/c	GeM PORTAL
41	Quarter allotment	Smt.Mercy Mathew,PGT(I/c)	
42	Guidance & Couselling	Shri. Shajahan M P,PGT,(I/c)	Overall
		Smt.Anitha Varghese, PRT, I/c	Primary
		Mrs.KK Sulochan , I/c	Secondary
43	Clubs	Smt. Anney Miny Jose, PGT (I/c)	Over all
44	Literary Club	Smt.Asha V, TGT, I/c	Secondary
45	Reader's club	Shri. Shamsu Suhail,LIB, I/c	Secondary
46	Literary Club	Mr.VS Prashanth,PRT (I/c)	Primary
47	Integrity Club	Shri.Ranjeet Rana,TGT,i/c	Secondary
48	Nature club	Smt.Lini Nair,PGT (I/c)	Secondary
		Mr. Ankith, PRT (I/c)	Primary
49	Science Club	Smt. Anney Miny, PGT, I/c	
		Smt. Beena Divakar, PGT (I/c)	
50	Maths Club	Smt.Mercy Mathew,PGT (I/c)	Secondary
	Fine Arts Club	Mrs. Jayanthi K S, Art (I/c)	Secondary
	Radio club	Shri. Shajahan M P, PGT (I/C)	over all

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52	Cyber Security Club	Mrs. Vrinda, PGT I/c	
53	Charity Club	Mrs.Prema V, PRT, I/c	Primary
		Mr. Shamsu Suhail , Lib, I/c	Secondary
54	Arts & Sports Club	Mrs. G Sreekala, PRT, (Art I/c)	Primary
		Mrs. Pooja Rani, PRT, (Sports I/c)	Primary
55	Swatchh Vidyalaya Club	Mrs.KK Sulochan , I/c	Primary
56	Scout & Guide	Shri. Lichhman Ram (I/c)	Overall
		Shri. Shamsu suhai, TGT Lib (I/c)	Scout wing
		Smt.Anjana Warriier,TGT (I/c)	Guide wing
57	Cubs & Bulbuls	Smt. Jesna Joesph,PRTI, (I/c)	Overall
		Shri.Sai Prasantth,PRT,(I/c)	Cubs
		Ms.Meenu Sharma,PRT (I/c)	Bulbuls
58	Identity Card	Mr. C V Shine,TGT (I/c) -	Secondary
		Smt.Enid P Morris,PRT (I/c) -	Primary
59	Back to Basic	Mrs.,Jessie Thomas , TGT, I/c-	Secondary
		Mrs.M Jayasree, PRT I/c	Primary
60	Science Olympiads	Mrs.Seena CS,TGT (I/c)	
61	Maths Olympiad	Mrs.Cicily Kutty Sibi, TGT , I/c	
62	Science Exhibition	Mrs.Asa JP,PGT (I/c)	
63	Social Science Exhibition	Mrs.CS Usha, PGT I/c	
64	Inspire Award/Science Congress	Mrs.Rani Mathew, TGT, I/c	
65	Tarunotsav	Mrs.Anney Mini Jose, PGT(I/c)	
66	Root to Routes	Mrs.S Deepa , TGT I/c	
67	BaLa Concepts	Mrs.Jayanthi KS, TGT(I/c)	
68	Atal Thinkering Lab	Mrs. Shyla, PGT, (I/c)	
69	CAL/TAL, Film Show, CMP	Mrs.KK Sulochana, I/c (CAL/TAL,)	Primary
		Mrs.KK Sulochana, PRT, I/c (Film Show)	Primary
70	Teaching Aid	Mrs.Sulochana	Primary
		Mrs .Vrinda S ,PGT I/C	Secondary
71	Subject Committee Convenors	Mrs.Asa J P, PGT	Science
		Mrs.Mercy Mathew, PGT	Maths
		Mrs.Rakhee CM, PGT	English
		Mr.Lichhman Ram, PGT	Hindi
		Mrs.CS Usha, PGT	Social Science
		Mrs.Anjana Warriier, TGT	Sanskrit
72	Subject Committee Mentors (Secondary)	Mrs.Seena CS, TGT	Science
		Mrs.Cicily Kutty Sibi, TGT	Maths
		Mrs.Jessie Thomas, TGT	English
		Mr.Lichhman Ram, PGT	Hindi
		Mrs.Anjana Warriier, TGT	Sanskrit
		Mr. Giri Raj Verma, TGT	Social Science
73	Subject Committee Mentors (Primary)	Mrs.Prema V, PRT	English
		Mrs.KK Sulochana, PRT	Hindi
		Smt.M Jayasree ,PRT	Maths
		Mrs.Kusum Latha,PRT	EVS

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74	Re Use of Books	Mr. Shamsu Suhail , TGT(Lib) I/c	overall
75	Academic Coordinator	Mrs.Mercy Mathew, PGT	(XI & XII)
		Mrs. Cicily Kutty Sibi & Mrs.S Deepa , TGT (Class IX & X)
		Mrs.Jancy Mathew, TGT	(Class VIII)
		Mrs. Ramya	(Class VII)
		Mrs. Lavina, TGT	(Class - VI)
76	House Masters / Associate House Mastrs	Mrs.Vrinda S PGT (I/c)	Shivaji
		Mr. Sumesh, PGT, I/c	Tagore
		Mrs.Raji KJ ,PGT I/c	Ashoka
		Shri. Shajahan M P, I/C	Raman
77	Communication - English	Smt. Prema V,PRT	Primary
		Smt.Lavina, TGT	Secondary
78	Communication - Hindi	Mrs.Meenu Sharma,PRT	Primary
		Mr. Lichhman Ram PGT	Secondary
79	Academic Supervisors and Coordinators	Smt.Anitha Varghese, I/c	Overall Incharge(Primary
		Shri Jayanand Joiya, VP	Overall Incharge(Secondary)
80	Inspection	Smt. C S Usha,PGT(I/c)	
81	Photography / Video	Mrs.Vrinda C S, PGT (I/c)	