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| **KENDRIYA VIDYALAYA SANGATHAN, ERNAKULAM REGION** | | | | |
| **CALENDAR OF ACTIVITIES FOR THE ACADEMIC YEAR 2022-23 \*** | | | | |
| ***Coming together is beginning, staying together is progress and working together is success*** | | | | |
|  |  | **MARCH-2022** | | |
|  |  | **“Planning is a skill and an art which takes a lifetime to master.”** | | |
| **MARCH 2022** | **HEAD** | **WEEK** | **DATE** | **ACTIVITY** |
| ACADEMICS | WEEK-1 |  | Session Ending Examination for all classes |
| WEEK-5 | 26.03.22 | Declaration of Result / Open Day |
| Last Week | Vidyalaya Academic Committee and CMP Meeting |
| By 31st March | Result analysis to be sent to Regional Office |
|  | WEEK-1 |  | Collection of option form from the staff for the choice of New/Old tax regime |
| ADMIN | WEEK-2 |  | Modification in GPF/NPS Subscription |
| WEEK-3 |  | Printing of Student's & Teachers' Diary for the next session |
|  | Institutional Planning for the session 2022-23 |
|  | Preparation of working committees for 2022-23 |
|  | Preparation of Panel of contractual teachers |
| WEEK-4 |  | Distribution of time table to teachers for the session 2022-23 |
|  | Allocation of classes /class teacher ship |
| WEEK-5 | By Last Week | UBI Fee verification for the first quarter of 2022-23 |
| By 31st March | Stock verification & condemnation to be completed |
| To be finalized as per KVS HQ instructions | Admission to Class I as per KVS schedule |
|  | Distribution of APAR proforma for the reporting year ending in March 2022 |
| By 31st March | Submission of Vidyalaya Plan to RO |
| CCA | WEEK-1 | 03rd March | World Wildlife Day |
| WEEK-2 | 08th March | International Women's Day |
| WEEK-4 | 21st March | World Forest Day |
| 22nd March | World Water Day |

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|  |  | **APRIL/ MAY 2022** | | |
| **APRIL & MAY 2022** | **HEAD** | **WEEK** | **DATE** | **ACTIVITY** |
| ACADEMICS |  |  | Welcoming and beginning of new academic session |
| WEEK-1 |  | Pravesh Utsav - Readiness programme for class I |
|  | Pravesh Utsav - Readiness programme for class VI |
|  | Vidya Daan or Exchange of Books- Handing over textbooks/workbooks/ support materials collected from the respective class teachers to the class teachers of the junior classes |
|  | Know Your Child (KYC)- Knowing the children of the present class from the teachers who have taught them in the previous class |
|  | Orientation for Contractual Teachers |
|  | Result analysis of Internal Examination and LATs |
|  | Action plan for class XII/X based on XI/IX SEE performance |
|  | Class wise/ Student wise SWOT analysis and Target Fixation |
|  | Awakened Citizen Programme Module- 1 |
|  | Parents Advocacy Programme - (AEP) Adolescence Education Programme for class VI to X and completion of Module 1 |
|  | Subject Enrichment Activity (SEA-1) |
|  | Writing of Learner's Diary to start |
|  | Vidyalaya level CMP activities to get started |
|  | Identification of slow learners and preparation of Class wise/ Subject wise remedial measures |
|  | Planning & Preparing for activities of Entry level assessment for class I & II |
|  | Learners Diary writing/entry(Daily) |
| WEEK-2 |  | Entry level assessment to begin for class I &II and continue for the month |
| WEEK-3 |  | Awarding Home work/ assignments/ projects for vacation |
|  | Uploading of Home assignments in Vidyalaya website/Google Classroom/Offline |
|  | Allotment of Multi-disciplinary projects (MDP) |
|  | Monthly Test for Classes X & XII |
| To be finalized as per KVS RO instructions | Retest for absentees of SEE & Supplementary exam for classes IX & XI |
| WEEK-5 |  | Vidyalaya Academic Committee and CMP meeting |
|  | PTA Meeting for classes X and XII |
| ADMIN | WEEK-1 |  | Fee collection for I Quarter of 2022-23 through UBI Portal |
|  | Distribution of Students' Diary and Teachers' Diary |
|  | Distribution of split up syllabus- Class wise/ subject wise |
|  | Distribution of Time Table, CCA and Sports Schedule |
|  | Notification of various committees for the session 2022-23 |
|  | Planning of M & R works of Building and Furniture |
| WEEK-2 |  | Health Check Up (First Round) |
| CCA | WEEK-1 |  | Preparation and submission of entries for CBSE Expression Series competition |
|  | Ek Bharat Shreshtha Bharat activities |
| WEEK-2 | 5th April | National Maritime Day |
| 7th April | World Health Day |
|  | House Division, Club Formation to commence |
|  | Notification and collection of articles for class magazines |
|  | INSPIRE- online registration to be completed by June |
|  | Identification of teachers and students for projects under the various topics of NCSC |
|  | National Level Science Exhibition for the Previous Session (As Notified by KVS) |
| WEEK-3 | 14th April | Ambedkar Jayanthi |
|  | WEEK 5 |  | Annual Day – To be decided as per directions from District Administration / State Govt. |
| SPORTS | WEEK-1 |  | Plan for adventure activities |
|  | Plan for Summer Coaching Camp |
| WEEK-5 | To be finalized as per KVS RO instructions | Regional level sports (Tentative & to be modified as per KVS HQ Directions |
| BS & G | WEEK-4 | 22nd April | Earth Day |
| WEEK-5 |  | Unit formation & allotment of duties |
|  | Enrolment of students |
|  | Registration for PM Shield competition |
|  | **SUMMER VACATION** | | |

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|  |  | **JUNE-2022** | | |
| **JUNE 2022** |  | **“There are dreamers and there are planners; the planners make their dreams come true.”** | | |
| **HEAD** | **WEEK** | **DATE** | **ACTIVITY** |
| ACADEMICS | WEEK-1 |  | Readiness programme for class I & VI to be completed |
|  | Subject enrichment activity (SEA-2) |
|  | Evaluation of Holiday homework & assigning grades |
|  | Awakened Citizen Programme Module- 2 & 3 |
|  | Adolescence Education Programme for class VI to X and completion of Module 2 &3 |
|  | Learners Diary writing/entry(Daily) |
| WEEK-2 |  | THARUNOTSAV- bridge course for pre-11th students |
| WEEK-4 |  | Classes for Class XI to begin (Subject to declaration of CBSE results) |
|  | Monthly test for Class X & XII |
| WEEK-5 | 21ST - 30th | Vidyalaya Academic Committee and CMP meeting |
|  | Planning of remedial measures |
|  | Review of Multi-disciplinary projects |
|  | Cluster level CMP-1 |
| ADMIN | WEEK-5 |  | Verification of student’s data in UBI Portal for second quarter of 2022-23 |
|  | Submission of all due Quarterly Reports · School fund, VVN & contribution to Regional VVN Fund · Contribution to Regional Sports Control Board, BS & Fund · Rajbhasha Hindi (Timahi Report) · Enrolment Position & Progress Report CMP · Progress Report ICT & IT Returns |
| CCA | WEEK-1 |  | Ek Bharat Shreshtha Bharat Activities |
|  | Preparation and submission of entries for CBSE Expression series competition. |
| WEEK-2 | 5th June | World Environment Day |
| 8th June | World Oceans Day |
|  | House formation & Club formation to be completed  (including Class XI) |
|  | House meeting & Club meeting to elect Office bearers |
|  | Formation of Student Council |
|  | Notification & collection of articles for Vidyalaya Patrika |
| WEEK-3 |  | Student Council- Investiture Ceremony |
|  | Issue of Identity cards & badges |
|  | Planning for Haritha & Swatchtha Vidyalaya Activities & registration for green audit programme |
| 12th June | Anti-Child labour Day |
| WEEK-4 | 14th June | World Blood Donor Day |
| WEEK-5 | 21st June | International Yoga Day/ World Music Day |
|  | Preparation of Class magazine to start |
| SPORTS | WEEK-4 |  | Preparation for National Sports Meet |
| BS & G |  | Investiture of New Entrants -Unit Level |
|  | Adventure activities- K V level |
|  | Basic/Advance training for scout masters/guide captain/cub masters/flock leaders |
|  | Unit Leaders Meet - Division Level |

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|  |  | **JULY 2022** | | |
| **JULY 2022** |  | **Growth doesn't come with a single action. It is the consequence of persistence, courage and hard work** | | |
| **HEAD** | **WEEK** | **DATE** | **ACTIVITY** |
| ACADEMICS | WEEK-1 |  | Parents' meeting for Classes X & XII |
|  | Review of remedial measures for Classes X & XII |
|  | Subject enrichment activities (SEA-3) |
|  | Learners Diary writing/entry(Daily) |
| WEEK-3 |  | Registration and admission to Class XI |
|  | Awakened citizen programme Module-4 & 5 |
|  | Periodic Test 1 for Classes III to XI |
| WEEK-4 |  | Monthly test for Classes X & XII |
| WEEK-5 |  | Review of multi-disciplinary projects |
|  | Vidyalaya Academic Committee and CMP Meeting |
| ADMIN | WEEK-1 |  | Fee collection for 2nd quarter of the session 2022-23 |
|  | Annual Budget Planning |
| CCA | WEEK-1 |  | Vanamahotsava |
|  | Preparation and submission of entries for CBSE Expression series competition. |
|  | Ek Bharat Shreshtha Bharat Activities |
|  | Adolescence Education Programme for class VI to X (Module 4 & 5) |
| WEEK-2 | 11th July | World population Day |
| WEEK-3 |  | INSPIRE'-KVS National level |
| To be finalized as per KVS HQ instructions | Vidyalaya level Social Science Exhibition |
| WEEK-4 | July 26th | Kargil victory Day (Vijay Diwas) |
| July 28th | World nature conservation Day/Hepatitis Day |
| July 31st | Munshi Premchand's Birth anniversary |
|  | Cluster level Social Science Exhibition to be completed |
|  | Vidyalaya Patrika to be ready for printing |
|  | SPORTS | WEEK-4 | To be finalized as per KVS HQ instructions | National Level Sports Meet |
| BS & G | WEEK-2 | 15th July | Pre-Rajyapuraskar/Rajya Puruskar Testing cum Selection Camp- Divisional/Zonal Level |
| WEEK-5 |  | Submission of PM shield log book- Vidyalaya Level |
|  | T.S.Testing Camp (District Level) |
|  | OYMS Online Youth Membership System Registration/updation work |

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|  |  | **AUGUST 2022** | | |
| **AUGUST 2022** |  | **मंजिल उन्हीं को मिलती है जिनके सपनों में जान होती है |पंखों से कुछ न होता, हौसलों से उड़ान होती है |** | | |
| **HEAD** | **WEEK** | **DATE** | **ACTIVITY** |
| ACADEMICS | WEEK-1 |  | Subject enrichment activities (SEA-4) |
|  | Awakened citizen programme Module - 6 & 7 |
|  | Learners Diary writing/entry(Daily) |
| WEEK-2 |  | Adolescence Education Programme for class VI to X (Module 6 &7 ) |
| WEEK-3 |  | Monthly test for Class X & XII |
|  | Remedial classes for non-board classes to begin |
| WEEK-4 |  | Class wise PTA meeting- (Discussion of performance of 1st Periodic test for Classes III to X and monthly test for Class XII and X |
|  | Review of multi-disciplinary projects |
|  | Vidyalaya Academic Committee Meeting and CMP meeting |
| ADMIN | WEEK-1 |  | VMC Meeting-1 |
|  | Parents' meeting for Classes XII & X |
| WEEK-4 |  | Orientation for teachers for NCSC-2022 |
| CCA | WEEK-1 | 06th August | Hiroshima Day |
|  | Preparation and submission of entries for CBSE Expression series competition. |
|  | Ek Bharat Shreshtha Bharat Activities |
| WEEK-2 | 09th August | Quit India Day/Nagasaki Day |
| WEEK-3 | 15th August | Independence Day |
| 16th to 31st | Celebration of Sanskrit week |
| WEEK-4 | 21st August | World senior citizen day |
|  | Release of manuscript magazines |
| To be finalized as per KVS HQ instructions | Social Science Exhibition (Regional Level) |
| To be finalized as per KVS HQ instructions | Youth Parliament (Regional Level) |
|  | BS & G | WEEK-2 |  | Group Registration to be completed.  Flock Leaders Meet -Divisional Level |
| WEEK-3 | 20th August | Sadbhavana Diwas |

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|  |  | **SEPTEMBER -2022** | | |
| **SEPTEMBER -2022** |  | **“A goal without a plan is just a wish.”** | | |
| **HEAD** | **WEEK** | **DATE** | **ACTIVITY** |
| ACADEMICS | WEEK-1 |  | Remedial classes to continue |
|  | Subject enrichment activities (SEA-5) |
|  | Learners Diary writing/entry(Daily) |
| WEEK-2 |  | Completion of syllabus and revision for Half Yearly |
|  | Adolescence Education Programme for class VI to X (Module 8 & 9) |
|  | Awakened citizen programme Module- 8 & 9 |
| WEEK-3 |  | Monthly Test for Classes X & XII |
|  | Periodic test-II for classes III to IX |
|  | WEEK-5 |  | NCSC to be organized per KVS HQ / RO instructions |
|  |  | To be finalized as per KVS RO instructions |
|  |  | Cluster Level CMP Meeting-2 |
|  |  | Review of Multi-disciplinary projects |
|  |  | Vidyalaya Academic Meeting & CMP Meeting |
| ADMIN | WEEK-5 |  | Verification of student’s data in UBI Portal for third quarter of the session 2022-23 |
|  | Submission of all due Quarterly Reports · School fund, VVN & contribution to Regional VVN Fund · Contribution to Regional Sports Control Board, BS & Fund · Rajbhasha Hindi(Timahi Report) · Enrolment Position & Progress Report CMP · Progress Report ICT & IT Returns |
| CCA | WEEK-1 |  | Preparation and submission of entries for CBSE Expression series competition. |
|  | Ek Bharat Shreshtha Bharat Activities |
|  | Learners Diary writing/entry(Daily) |
| WEEK-2 | 05th September | Teacher's Day |
| 08th September | World Literacy Day |
| WEEK-3 | 11th September | World First Aid Day |
| 14th-28th September | Observance of Hindi Pakhwada |
| 15th September | International Democracy Day |
| 16th September | World Ozone Day |
| WEEK-4 | 21st Septemeber | International Day of Peace |
| WEEK-5 | 27th September | World Tourism Day |
| To be finalised as per KVS RO instructions | Junior Mathematics Olympiad |
| BS & G | WEEK-5 |  | Annual Registration (Subscription) - Unit Level/Divisional Level |

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| **OCTOBER -2022** | | | | |
| **मेहनत वह सुनहरी चाबी है, जो बंद भविष्य के दरवाजे भी खोल देती है |** | | | | |
| **OCTOBER -2022** | ACADEMICS | WEEK-1 |  | Subject enrichment activities (SEA-6) |
|  | Awakened Citizen Programme Module- 10 |
|  |  | Learners Diary writing/entry(Daily) |
| WEEK-3 |  | First term ending Examination for Classes III to VIII  for the syllabus completed till the 30th of September |
|  |  | Periodic test II for classes IX and X for the syllabus  completed till the 30th of September. |
|  | Half Yearly Exam for Classes X and XII |
|  | Awakened Citizen Programme module up to 10 to completed |
|  | Holiday Homework |
|  | Review of multi-disciplinary projects |
| ADMIN | WEEK-1 |  | Fee collection for 3rd quarter of the session 2022-23 |
| CCA | WEEK-1 | 1st October | International Day of the aged |
| 2nd October | Gandhi Jayanthi Celebration/International Day of Non violence/ All faith prayer & Swatch Vidyalaya Programme week in connection with Gandhi Jayanti |
| 4th October | Animal Welfare Day |
|  | Ek Bharat Shreshtha Bharat Activities |
| WEEK-2 | 10th October | National Post office Day/World mental health day |
|  | Preparation and submission of entries for CBSE Expression series competition. |
|  | Submission of entries for Haritha Vidyalaya & Swatch Vidyalaya as per instructions from RO Ernakulam |
| WEEK-3 | 16th October | World Food Day |
|  | NCSC (Regional Level) |
|  | Social Science Exhibition (National Level) |
|  | Vigilance awareness week & Energy conservation week |
| CMP | WEEK-2 |  | Grandparents Day |
| WEEK-3 |  | Mini Sports Meet (Primary Classes) |
| BS & G | WEEK-2 |  | Pre-Rastrapathi training cum Selection Camp - Divisional Level |
| **AUTUMN BREAK** | | | |

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| **NOVEMBER, 2022** | | | | |
|  | **“An hour of planning can save you 10 hours of doing.”** | | | |
| **NOVEMBER, 2022** | ACADEMICS | WEEK-1 |  | Subject enrichment activities (SEA-7) |
|  | Awakened Citizen Programme Module 11 & 12 |
|  |  | Learners Diary writing/entry(Daily) |
| WEEK-2 |  | Half yearly Exam for XI |
| WEEK-3 | 16th November | Completion of syllabus for Classe X & XII |
|  | Education tour to start |
| WEEK-5 |  | Review of muti-disciplinary projects |
|  | Vidyalaya Academic Meeting & CMP |
| ADMIN | WEEK-1 |  | Collection of 12 BB Income tax form from staff for claiming tax deduction. |
| CCA | WEEK-1 |  | Adolescence Education Programme  (Module 11-12 ) |
|  | Ek Bharat Shreshtha Bharat Activities |
|  | Preparation and submission of entries for CBSE Expression series competition. |
| WEEK-2 |  | NCSC State Level Congress |
| 11th November | National Education Day |
| WEEK-3 | 14th November | Children's Day/ World Diabetes Day |
| 14th November | Celebration of Bal Diwas |
| 14th- 20th November | National Book Week |
| WEEK-4 | November19th- 26th | National Integration week/ Communal Harmony week |
| 26th November | Constitution Day |
| WEEK-5 | Before 30th | Science Exhibition (KVS National Level) |
| CMP | WEEK-5 | Before 30th | Community Lunch |
| BS & G | WEEK-2 | 7th November | BS&G Foundation day |
| WEEK-5 | Before 30th | Food Fest/Khari Kamai - Unit Level |

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| **DECEMBER, 2022** | | | | |
|  | **“An hour of planning can save you 10 hours of doing.”** | | | |
| **DECEMBER, 2022** | ACADEMICS | WEEK-1 |  | Subject enrichment activities (SEA-8) |
|  | Awakened Citizen Programme Module 13 & 14 |
|  |  | Learners Diary writing/entry(Daily) |
| WEEK-2 |  | First Pre-board for Classes X & XII |
|  |  | Adolescence Education programme (Module 13&14) |
| WEEK-4 |  | Pre-board result analysis and follow up |
|  | PTA meeting |
|  | Review of Pre-board result at Regional level |
|  | Review of multi-disciplinary projects |
| ADMIN | WEEK-1 |  | VMC Meeting-2 |
| WEEK-5 |  | Submission of all due Quarterly Reports · School fund, VVN & contribution to Regional VVN Fund · Contribution to Regional Sports Control Board, BS & Fund · Rajbhasha Hindi(Timahi Report) · Enrolment Position & Progress Report CMP · Progress Report ICT & IT Returns |
|  | Verification of student’s data in UBI Portal for the  fourth quarter of the session 2022-23 |
| CCA | WEEK-1 | 1st December | World AIDS day |
| 3rd December | International day of persons with disabilities |
|  | Science Exhibition (National level) |
|  | Ek Bharat Shresht Bharat Activities |
| WEEK-2 | 7th December | National Flag day |
| 9th December | International anti-corruption day |
| 10th December | Human Rights Day |
| WEEK-3 | 11th December | UNICEF Day |
| 14th December | National Energy Conservation Day |
| 15th December | KVS Foundation Day |
| WEEK-4 | By December 19th | Preparation and submission of entries for CBSE  Expression series competition |
|  | 22nd December | National Mathematics Day |
| WEEK-5 |  | NCSC (National level) To be finalized as per  KVS HQ & DST instructions |
| SPORTS | WEEK-3 |  | Annual Sports Meet |
| BS & G |  | Preparation for Cluster and Regional Sports Meet |
| WEEK-5 | As per BS & G, HQ schedule | Hiking and trekking- Vidyalaya level |
|  | As per BS & G,  HQ schedule | Cubs & Bulbuls Utsav- Cluster level |
|  | As per BS & G,  HQ schedule | Divisional rally/ KVS mini Jamboree-Divisional level |
|  | As per BS & G, HQ schedule | Annual three days camp |
| **WINTER BREAK** | | | |

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| **JANUARY, 2023** | | | | |
|  | **“Plans are nothing; planning is everything.”** | | | |
| **JANUARY 2023** | ACADEMICS | WEEK-1 |  | Adolescence Education programme (Module 15) |
|  | Cluster level CMP Meeting-II |
|  | Second Pre-board for Classes X & XII |
|  | Awakened Citizen Programme Module-15 & 16 |
|  | Subject enrichment activities (SEA-9) |
|  | Learners Diary writing/entry(Daily) |
| WEEK-2 |  | Periodic Test III (for Classes III to VIII, IX and XI) |
| WEEK-3 |  | Result analysis and Review of PB II |
|  |  | Completion and submission of multi-disciplinary projects |
| Last week | PTA Meeting |
| Last week | Vidyalaya Academic Committee Meeting |
| Last week | ACP Module-16 |
| ADMIN | WEEK-1 |  | Fee collection for the fourth quarter of the session 2022-23 |
|  | Health Checkup (second round) |
| WEEK-3 |  | Filing of immovable property return |
|  | Service Book verification |
| CCA | WEEK-1 |  | Preparation and submission of entries for CBSE Expression series competition |
|  | Kishor Vaigyanik Sammelan (NCSC) |
|  | EBSB activities |
| WEEK-2 | 10th January | Vishwa Hindi Diwas |
| 12th January | National Youth Day |
| WEEK-4 | 23rd January | Netaji Subhash Chandra Bose’s Birth Anniversary |
| 24th January | National Girl child day |
| 25th January | Voters Day |
| 26th January | Republic Day |
| WEEK-5 | 30th January | Martyr's Day & Anti-Leprosy Day |
| SPORTS | WEEK-1 |  | Preparation for Cluster and Regional Sports Meet |
| S/G/C/B | WEEK-4 |  | Pratham & Dwithiya Sopan testing camp- Vidyalaya level |

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| **FEBRUARY, 2023** | | | | |
|  | **बड़ा लक्ष्य प्राप्त करने के लिए बस एक मजबूत सोच की ज़रुरत होती है ।** | | | |
| **FEBRUARY, 2023** | ACADEMICS | WEEK-1 |  | Vidyalaya Level CMP |
|  | Subject enrichment activities to conclude (SEA-10) |
|  |  | Learners Diary writing/entry(Daily) |
|  |  | Adolescence Education programme (Module 16) |
| WEEK-3 | 15th February | Completion of syllabus/ Revision work for Session ending Examination |
| 15-26 February | Model examination (Class IX & XI) |
| WEEK-5 |  | Completion of Learner's Diary |
| ADMIN | WEEK-1 |  | VMC Meeting-3 |
|  | Revision of lease deed/building status |
| WEEK-2 |  | Conduct of Interview for contractual teachers |
|  | Commencement of process for Extension of CBSE Affiliation |
|  | Preparations for obtaining mandatory safety certificates for the Vidyalaya |
| CCA | WEEK-1 | 4th February | World Cancer Day |
|  | Co-curricular activities to conclude |
| WEEK-3 | 13th February | Sarojini Naidu's Birth Anniversary |
| WEEK-4 | 21st February | Mathrubhasha Diwas |
| 22nd February | Thinking day celebrations |
| WEEK-5 | February 28th | National Science Day |
|  | EBSB activities |
|  | Preparation and submission of entries for CBSE Expression series competiton |
|  | Exhibition of TLM, Art & Craft, Drawing & Painting |
| SPORTS | WEEK-1 |  | Cluster and Regional Sports Meet |
| S/G/C/B | WEEK-1 |  | Publication of Pathrika / BS & G Newsletter |
| WEEK-4 | 22nd February | Selection of Divisional Award for meritorious service of one SM/GC/CM/FL- Divisional level |
| 22nd February | Thinking day celebrations - All Faith Prayer |
| By 25th | Triteeya charan and Swarna Pankh testing camp for Cubs & Bulbuls |
| WEEK-5 |  | Adventurous Activities - Unit Level |

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| **MARCH, 2023** | | | | |
|  | **The only way to achieve the impossible is to believe it is possible.** | | | |
| **MARCH, 2023** | ACADEMICS | WEEK-1 |  | Session Ending Examination for all classes |
|  |  | Learners Diary writing/entry(Daily) |
| WEEK-5 | To be finalized as per KVS RO instructions | Declaration of Result / Open Day |
| Last Week | Vidyalaya Academic Committee and CMP Meeting |
| By 31st March | Result analysis to be sent to Regional Office |
| ADMIN | WEEK-1 |  | Collection of option form from the staff for the choice of New/Old tax regime |
| WEEK-2 |  | Modification in GPF/NPS Subscription |
| WEEK-3 |  | Printing of Student's & Teachers' Diary for the next session |
|  | Institutional Planning for the session 2023-24 |
|  | Preparation of working committees for 2023-24 |
|  | Distribution of time table to teachers for the session 2023-24 |
|  | Allocation of classes /class teacher ship |
|  | Distribution of APAR proforma for the reporting year ending in March 2023 |
|  | Preparation of Panel of contractual teachers |
| WEEK-5 | By Last Week | UBI Fee verification for the first quarter of 2023-24 |
| By 31st March | Stock verification & condemnation to be completed |
| To be finalized as per KVS HQ instructions | Admission to Class I as per KVS schedule |
| By 31st March | Submission of Vidyalaya Plan to RO |
| CCA | WEEK-1 | 03rd March | World Wildlife Day |
| WEEK-2 | 08th March | International Women's Day |
| WEEK-4 | 21st March | World Forest Day |
| 22nd March | World Water Day |

\*Note :- The calendar of activities is subjected to changes prescribed by KVS from time to

time.